



STATE OF IOWA
invites applications for the position of:

Director of the Iowa Department of Administrative Services

SALARY: \$100,840.00 - \$154,300.00 Annually

LOCATION: Des Moines - 50319 - Polk County

JOB TYPE: Full-time

AGENCY: 350 Governor's Office

OPENING DATE: 05/09/19

CLOSING DATE: 05/30/19 11:59 PM

LINKEDIN TAG: #LI-POST

POINT OF CONTACT: Kassidy.krause@iowa.gov

TO APPLY: Submit cover letter and resume to Kassidy Krause via email at Kassidy.krause@iowa.gov before May 31, 2019.

JOB DESCRIPTION:

The State of Iowa is seeking candidates for the position of Director of the Iowa Department of Administrative Services (DAS). This position is appointed by and reports to the Governor and is subject to confirmation by the Iowa State Senate.

DAS is responsible for managing and coordinating human, financial, and physical resources of state government. The mission of DAS is to provide efficient, effective, and collaborative valued-added products and services to internal state government customers.

Objectives

- Implement robust collaborative working relationships with other state agency directors to aid in solutions for complex policy issues.
- Develop and oversee strategic business initiatives from development through successful execution focused on operational improvement and efficiency.
- Provide information and guidance on state policy in inclusive manner to benefit state agency customers.
- Improve current processes and coordinate organizational procedures for optimized efficiency and productivity for the benefit of state agency customers.

Annual Salary - \$100,840 - \$154,300

Application process - Submit cover letter and resume to Kassidy Krause via email at Kassidy.krause@iowa.gov before May 31, 2019.

MINIMUM QUALIFICATION REQUIREMENTS:

- Experience and/or education of five or more years in management in public and/or private sector.
- High-level organizational experience in operational management in areas of employment, financial management, and policy development and implementation.
- Agile business mind with a focus on developing creative solutions.
- Excellent management, project management, and communication skills.

Iowa Code Requirements

The director shall not be a member of any local, state, or national committee of a political party, an officer or member of a committee in any partisan political club or organization, or hold or be a candidate for a paid elective public office.

TO CONTACT THE HIRING AGENCY:

Position #19-02660
DIRECTOR OF THE IOWA DEPARTMENT OF
ADMINISTRATIVE SERVICES
BT

To Contact DAS HRE: dashre.info@iowa.gov

Please Note: The Hiring Agency listed above is responsible for all decisions regarding interviews and hiring. Please contact them if you have questions.

The State of Iowa is an Equal Opportunity/Affirmative Action Employer.
